

Boards Support Section
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Agenda 11: 2021-2022 Cycle Review

1. Memorandum on 2021/2022 meeting cycle

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MEMORANDUM

STATE OF ALASKA

DEPARTMENT OF FISH AND GAME

Boards Support Section

TO: Alaska Board of Fisheries DATE: October 6, 2021

THRU: PHONE: 907-465-6095

FROM: Glenn Haight, Executive Director SUBJECT: Information on the
Alaska Board of Fisheries 2021/2022 meeting cycle

The 2021/2022 Alaska Board of Fisheries (board) meeting cycle is set to begin. Based on the proposal workload presented to the board and past meeting information it is recommended to hold the meeting schedule as planned. Table 1 summarizes this information. More detailed information is provided in Table 2 starting on page 3.

Table 1: Board of Fisheries 2021/2022 Meeting Cycle Workload Analysis

Meeting	Current # of Meeting Days	2021/2022 Proposals	Proposals/Day		
			Projected 2021/2022 Meeting	Average from Past 5 Meetings	Projected 2021/2022 Meetings w/ 1 less day)
Prince William Sound Finfish and Shellfish	7	79	11.3	--	13.2
<i>Prince William Sound Finfish</i>	--	--	--	13.9	--
Southeast/Yakutat Finfish and Shellfish	12	156	13.0	--	14.2
<i>Southeast Finfish</i>	--	--	--	13.9	--
<i>Southeast Shellfish</i>	--	--	--	12.1	--
Statewide All Shellfish	6	42	7.0*	--	8.4
<i>Statewide Dungeness Crab, Shrimp and other Shellfish</i>	--	--	--	6.9	--
<i>Statewide King and Tanner Crab</i>	--	--	--	8.2	--

* Does not include accepted agenda change requests.

In setting this meeting schedule at its October 2018 work session, the board approved a number of changes including adding shellfish to the Prince William Sound finfish meeting and combining all shellfish outside of Southeast and Prince William Sound into a single Statewide meeting. Additionally, the Southeast meeting is usually allotted 13 days, but given scheduling conflicts at the Ted Ferry Civic Center in Ketchikan, the board has 12 days for meetings. Given

these changes there are too many unknowns to recommend altering the number of meeting days this year.

For general information, reducing a meeting by one day saves an estimated \$5,000. Cost savings from reducing days well in advance of a meeting are much greater than doing so at the meeting. For instance, if a meeting finishes a day early, there are savings from less honorarium and per diem, and possibly hotel charges. However, those savings are usually offset by air flight change fees and other associated penalties. Full facility room rental charges are also generally incurred if a meeting ends early. Cancelling well in advance avoids change fees and may still allow enough time for reduced venue rental charges.

Scheduling for the Southeast Finfish and Shellfish Meeting

The Southeast Finfish and Shellfish Meeting is scheduled for January 4-15, 2022, in Ketchikan. This meeting overlaps a Pacific Salmon Commission (Commission) meeting which starts January 10 in Portland, Oregon. A number of Alaska Department of Fish & Game staff and fishery stakeholders critical to several subjects at the Southeast Finfish meeting are also required at the Commission meeting.

Staff provided Boards Support with a proposed ordering of proposal subjects that would allow them to participate fully in both meetings. In general the proposed recommended roadmap order is –

January 4-10

- Chinook
- Salmon enhance, SHA, etc.
- Commercial salmon
- PU/Sport
- Herring

January 11-15

- Groundfish
- Crab
- Shrimp, misc. shellfish

Roadmap order decisions are made by the chair and generally much closer to the actual meeting date. This request and recommendation sets in place the larger groupings of proposals, but does not prescribe the actual order of proposals within the groups. That can be done as it traditionally is, much closer to the actual meeting date.

This grouping pattern is also very consistent with how the board handled groupings at its 2018 Southeast meeting. At that meeting, the board staged the subjects in such a way to essentially have two back-to-back meetings. At that meeting it took up shellfish proposals first. The board heard shellfish staff reports and related public testimony, and then held committees and deliberations on the shellfish groups. After that was complete, it repeated these steps for the finfish proposals.

Boards Support recommends the board adopt this general roadmap. It does not impede the chair's ability to set the roadmap order within the groups, provides certainty to staff and

stakeholders for all subjects, limits the amount of time and cost stakeholders need to participate in the meeting, and provides an important COVID-19 mitigation measure by reducing the attendance at the meeting at one time by breaking it into two distinct parts.

COVID-19 Mitigation Measures

On September 20, 2021, the department issued its mitigation plan for the 2021/2022 meeting cycle. The mitigation plan is designed to provide flexible measures based on local and statewide COVID-19 conditions. It incorporates an “oversight group” that assists Boards Support by advising on appropriate mitigation measures. The oversight group for the Prince William Sound meeting is convening October 6 with follow up meetings. An oversight group for the Ketchikan Southeast Finfish meeting will begin towards the end of October. Important information from the groups will be relayed to the board and public as it is developed.

There are elements in the mitigation plan that require board review. For instance, the Committee of the Whole (COTW) process as it currently functions, is one that lends itself to a high degree of cross-contamination among participants. Boards Support would appreciate an opportunity to discuss this and other attributes of the mitigation plan.

Table 2. 2021/2022 Meeting Cycle Comparative Data

Year	Location	Days	Proposals	Prop./ Day	Department Reports	Time Department Reports (hrs)	Start/End	Average Time per Report (min)	Testifiers (Public/AC/RAC)	Total Testifiers	Time for Testimony (hrs)	Start/End	Average Time Per Testifier (min)	# of Record Copies	RCs / Day
Prince William Sound Finfish Meeting Statistics															
2017	Valdez	5	53	10.6	6	2.25	Day 1 @ 9:52am / Day 1 @ 2:03pm	22.5	55/4/0	59	5.5	Day 1 @ 2:22pm / Day 2 @ 11:36am	5.6	75	15
2014	Cordova	5	57	11.4	6	2.3	Day 1 @ 9:30am / Day 1 @ 11:50am	23	33/3/1	37	4	Day 1 @ 1:48pm / Day 2 @ 9:29am	6.5	63	12.6
2011	Valdez	6	96	16.0	5	2.75	Day 1 @ 9:15am / Day 1 @ 12:03pm	33	47/4	51	5	Day 1 @ 1:42pm / Day 2 @ 10:10am	5.9	64	10.7
2008	Cordova	7	139	19.9	6	3	Day 1 @ 9:21am / Day 1 @ 1:52pm	30	66/4	70	7.5	Day 1 @ 2:22pm / Day 2 @ 3:39pm	6.4	123	17.6
2005	Valdez	7	80	11.4	4	2.5	Day 1 @ 9:32am / Day 1 @ 11:59am	37.5	70/5/1	76	9	Day 1 @ 1:39pm / Day 2 @ 2:40pm	7.1	104	14.9
Avg		6	85	13.9	5.4	2.6		29.2		58.6	6.2		6.3	85.8	14.1
Southeast Finfish Meeting Statistics															
2018	Sitka*	9	111	12.3	9	4.5	Day 1 @ 9:53am / Day 1 @ 3:17pm (plus 30 min next morning)	30	191/6	197	14	Day 1 @ 3:51 / Day 3 @ 4:49pm	4.3	423	47.0
2015	Sitka	9	121	13.4	7	3.25	Day 1 @ 2:10pm / Day 1 @ 5:28pm**	28	95/5	100	9.5	Day 2 @ 8:35am / Day 3 @ 10:55am	5.7	145	16.1
2012	Ketchikan	10	145	14.5	10	6	Day 1 @ 9:50am / Day 1 @ 5:15pm	36	95/11	106	9.5	Day 2 @ 8:30am / Day 3 @ 10:47am	5.4	183	18.3
2009	Sitka	10	168	16.8	16	6.5	Day 1 @ 9:23am / Day 2 @ 9:14am	24	178/14/1	193	14.75	Day 2 @ 9:20am / Day 3 @ 5:35pm	4.6	302	30.2
2006	Ketchikan	11	145	13.2	15	8.5	Day 1 @ 1:52pm / Day 2 @ 12:38	34	104/2	106	11.25	Day 2 @ 2:40pm / uncertain of end time	6.4	122	11.1
2003	Ketchikan	9	118	13.1	10	5.5	Day 1 @ 10:35am / Day 2 @ 10:20am	33	74/6	80	6.5	Day 2 @ 10:55am / Day 3 @ 10:20am	4.9	??	
Avg		9.7	134.7	13.9	11.2	5.7		30.9		130.3	10.9		5.2	235.0	24.5
* Done at the same time as shellfish, but handled as two separate meetings. ** Due to weather delays the meeting did not start until 1pm.															
Southeast Shellfish Meeting Statistics															
2018*	Sitka	4	44	11.0	2	1.25	Day 1 @ 10:19am / Day 1 @ 11:32am	37.5	16/2	18	1.5	Day 1 @ 1:36pm / Day 1 @ 3:34pm	5.0	69	17.25
2015	Wrangell	4	56	14.0	3	1.33	Day 1 @ 9:05am / Day 1 @ 10:24am	26.6	18/5	23	3	Day 1 @ 10:40am / Day 1 @ 2:49pm	7.8	44	11
2012	Petersburg	7	60	8.6	5	3	Day 1 @ 9:18am / Day 1 @ 12:12pm	36	24/7	31	4	Day 1 @ 1:30pm / Day 2 @ 9:33am	7.7	56	8.0

Board of Fisheries 2021/2022 Meeting Cycle Review
 October 6, 2021

Year	Location	Days	Proposals	Prop./ Day	Department Reports	Time Department Reports (hrs)	Start/End	Average Time per Report (min)	Testifiers (Public/AC/RAC)	Total Testifiers	Time for Testimony (hrs)	Start/End	Average Time Per Testifier (min)	# of Record Copies	RCs / Day
2009	Petersburg	7	68	9.7	6	3	Day 1 @ 10:30am / Day 1 @ 3:10pm	30	32/5	37	5.2	Day 1 @ 3:50pm / Day 2 @ 1:58pm	8.4	63	9.0
2006	Ketchikan	7	79	11.3	5	2.5	Day 1 @ 9:38am / Day 1 @ 12:05pm	30	43/3	46	5	Day 1 @ 1:40pm / Day 2 @ 10:34am	6.5	89	12.7
2003	Sitka	9	161	17.9	5	3	Day 1 @ 11:19am / Day 1 @ 3:43pm	36	84/6	90	10	Day 2 @ 8:51am / Day 3 @ 11:31pm	6.7	??	
Avg		6.3	78.0	12.1	4.3	2.3		32.7		40.8	4.8		7.0	64.2	11.6

* Done at the same time as finfish, but handled as two separate meetings. A number of record copies relate to finfish subjects.

Statewide Dungeness Crab, Shrimp, and Miscellaneous shellfish (other than SE) Meeting Statistics

2018	Anchorage	4	31	7.8	4	1.8	Day 1 @ 9:40am / Day 1 @ 11:30am	27	59/10/1	70	7.25	Day 1 @ 11:30am / Day 2 @ 11:10am	6.2	69	17.25
2015	Anchorage	4	47	11.8	2	0.75	Day 1 @ 9:25am / Day 1 @ 10:14am	22.5	42/10	52	4.3	Day 1 @ 10:39am / Day 1 @ 4:38pm	5.0	68	17
2012	Anchorage	5	42	8.4	5	3.15	Day 1 @ 9:08am / Day 1 @ 12:20am	37.8	31/6/1	38	4	Day 1 @ 2:00pm / Day 2 @ 9:08am	6.3	68	13.6
2009	Anchorage	5	18	3.6	4	2	Day 1 @ 9:55am / Day 1 @ 11:49am	30	28/9	37	4.5	Day 1 @ 1:36pm / Day 1 @ 9:37am	7.3	90	18.0
2006	Anchorage	7	41	5.9	2	1	Day 1 @ 9:54am / Day 1 @ 10:40am	30	24/6	30	4	Day 1 @ 11:08am / Day 2 @ 9:20am	8.0	62	8.9
2003	Anchorage	11	42	3.8	2	1.5	Day 1 @ 11:10am / Day 1 @ 2:53pm	45	92/10	102	11.5	Day 2 @ 8:44am / Day 3 @ 2:09pm	6.8	??	
Avg		6	36.8	6.9	3.2	1.7		32.05		54.8	5.9		6.6	71.4	14.9

Statewide King & Tanner Crab Meeting Statistics

2020	Anchorage	3	38	12.7	3	1.8	Day 1 @ 9:57am / Day 1 @ 12:06pm	36	30/10	40	2.8	Day 1 @ 1:43pm / Day 2 @ 8:44am	4.2	43	14.3
2017	Anchorage	5	36	7.2	3	2.42	Day 1 @ 9:42am / Day 1 @ 12:07	48.4	27/10	37	3.75	Day 1 @ 2:07pm / Day 2 @ 9:55am	6.1	53	10.6
2014	Anchorage	5	49	9.8	5	2.5	Day 1 @ 9:03am / Day 1 @ 11:35am	30	37/8	45	3.5	Day 1 @ 11:25am / Day 1 @ 4:15pm	4.7	75	15
2011	Anchorage	5	25	5.0	4	1.6	Day 1 @ 9:05am / Day 1 @ 10:45am	24	16/4	20	2.25	Day 1 @ 1:05pm / Day 2 @ 3:21pm	6.8	53	10.6
2008	Anchorage	7	39	5.6	8	2.5	Day 1 @ 9:27am / Day 1 @ 12:01pm	18.8	21/6	27	2.5	Day 1 @ 1:48pm / Day 2 @ 9:21am	5.6	71	10.1
2005	Anchorage	7	64	9.1	7	4.25	Day 1 @ 10:23am / Day 1 @ 4:38pm	36.4	57/7	64	7	Day 1 @ 6:08pm / Day 2 @ 4:33pm	6.6	114	16.3
Avg		5.3	41.8	8.2	5.0	2.5		32.3		38.8	3.6		5.6	68	12.8