



ALASKA'S AQUATIC FARM PROGRAM

Joint Agency Aquatic Farm Amendment Request Form



INSTRUCTIONS



1. Answer ALL questions to help describe your amendment proposal using the blanks provided.
2. If additional pages are needed, make sure you write the corresponding question number from the amendment form on the appropriate page(s).
3. Type or print answers clearly in black ink.
4. An agent cannot sign the amendment request form for the applicant; the applicant must submit the joint-agency amendment request form with an original signature.
5. **Amendment Fee:** An amendment fee of **\$100** individual and **\$200** for corporations is required to be paid to Department of Natural Resources (ADNR) for amending an aquatic farm lease only for significant changes in your farm operation. Please contact ADNR prior to submitting your Amendment Request to discuss your request to see whether or not the fee will be required.
6. If applicable - **Survey Fee:** If your proposed amendment request involves adding acres to your existing site for use for on-bottom clam farming techniques, Alaska Department of Fish and Game (ADF&G) will need to conduct a survey on that acreage to determine the abundance of wild stock shellfish at the proposed site. The fee for the survey is **\$2,000**** for an intertidal on-bottom site and **\$5,000**** for a subtidal on-bottom site. Mail a separate check for this survey, made out to ADF&G, and submit it along with the completed application packet.
7. Mail the complete joint-agency amendment request form and the applicable fees to either:

Department of Natural Resources Aquatic Farm Program 550 W. 7 th Avenue, Suite 1260 Anchorage, AK 99501-3557	Department of Natural Resources Aquatic Farm Program 400 Willoughby Ave. Ste 400 Juneau, AK 99801
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8. A matrix was developed to summarize the types of aquatic farm amendments and requirements and can be found at http://www.adfg.alaska.gov/static/license/aquaticfarming/pdfs/amendment_matrix.pdf. Review the matrix to find out what agencies are required to review your proposed amendment request, what forms need to be used, the submittal period, and the review time for the amendment.

For assistance completing the joint-agency amendment request form, please contact the Aquatic Farming Program Coordinator (ADNR) at (907)269-8543 and/or the Statewide Permit Coordinator (ADF&G) at (907)465-4724, dfg.dcf.aquaticfarming@alaska.gov.

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For Office Use Only

DATE STAMP:



JOINT-AGENCY AMENDMENT REQUEST FORM
For use in amending the aquatic farm lease and operation permit authorizations.

A. LEASE/PERMIT HOLDER INFORMATION

ADNR Lease ADL No. _____
ADNR No. _____

AFOP DFG --- _____ --- _____ --- AF --- _____

Lease/ Permit Holder Name

Email Address

Mailing Address (PO Box or Street Address)

Phone

Cell Phone

City

State

Zip

B. PROPOSED AMENDMENT

CHECK MODIFICATIONS THAT APPLY

Increase, modify, move, or alter the existing farm site boundary

Add or significantly modify support floating facility within approved farm boundaries

Other* _____

ADDITIONAL INFORMATION NEEDED

____ Detailed Location Map
____ Site Plan
____ Updated Ten-Year Aquatic Farm Operation and Development Plan Part B (if production changes)
For requests with increased or new acreage,
____ Abbreviated Coastal Consistency Evaluation Form

____ Site Plan with location of new floating facility
____ Detailed drawing of new floating facility
____ Cross-sectional diagram of new floating facility

Dependent on amendment request.

*Other modifications include changes that increase obstructions to navigation or to other public uses. See amendment matrix for reference on what specific modifications to your aquatic farm operations apply.

C. AMENDMENT DESCRIPTION

On a separate piece of paper, please provide a general description of your proposed amendment. Your narrative should match the information you provide throughout the rest of the amendment request form. It will be used by state and federal agencies and the public for comment and review. **Be sure to label your narrative, "AMENDMENT DESCRIPTION"** You may wish to use the following check-off list to assure all items are covered in your amendment description.

- Site Location Modifications
- New Dimensions and calculated acres for each parcel being amended and total acres of farm after amendment
- New Support Facility(ies) – caretaker, storage or processing facilities, work rafts, etc.
- Construction materials of new Support Facilities and Equipment – note: all floating raft structures should use non-treated wood supported by closed cell (extruded) expanded polystyrene or equivalent material

If different from original project:

- species – e.g. Pacific oysters, littleneck clams, geoducks, blue mussels, aquatic plants, etc.
- Culture Method – e.g. subtidal suspended culture, intertidal near-bottom culture, intertidal on-bottom culture, or subtidal on-bottom culture
- Gear (type, size, number, configuration, material, mesh size) - e.g. floating bags, trays (plastic), cages (metal), lantern nets (5 or 10 tiers), flip-flop bags, vexar bags, PVC tubes, predator netting or any other predator exclusion devices, and harvest equipment.
- Equipment – e.g. grow-out rafts, longlines, buoys, etc.
- Other – anything else that may change from the original project due to the amendment request proposal

D. REQUEST FOR LOCATION/EXPANSION MODIFICATIONS (if applicable)

1. Site Coordinates - If this amendment request involves modifying the farm site boundaries, please provide new latitude and longitude coordinates for each corner of each parcel at the farm site that you are requesting to modify. Parcel designation (no and name) must be the same as in the original lease/permit if modifying existing parcels. Use similar naming convention for any new parcels being added. Latitude and longitude coordinates must be in NAD83 datum using degrees and decimal minutes format to the nearest .001 minute (Example: Longitude -133° 17.345), obtained using a Global Positioning System (GPS). ADF&G can provide a handheld GPS unit, with a \$100 security fee. Contact the Juneau ADF&G office at (907) 465-6150 for details. Note: Use additional pages with similar format if you need to define more parcels to be modified in this amendment request.

Parcel ____ :	NE Corner No. 1: Latitude _____	Longitude _____
	SE Corner No. 2: Latitude _____	Longitude _____
	SW Corner No. 3: Latitude _____	Longitude _____
(e.g. Grow-out Area)	NW Corner No. 4: Latitude _____	Longitude _____

Parcel ____ :	NE Corner No. 1: Latitude _____	Longitude _____
	SE Corner No. 2: Latitude _____	Longitude _____
	SW Corner No. 3: Latitude _____	Longitude _____
(e.g. Hardening Area)	NW Corner No. 4: Latitude _____	Longitude _____

Parcel ____ :	NE Corner No. 1: Latitude _____	Longitude _____
	SE Corner No. 2: Latitude _____	Longitude _____
	SW Corner No. 3: Latitude _____	Longitude _____
(e.g. Support Facility Area)	NW Corner No. 4: Latitude _____	Longitude _____

2. Site Size

No. of Acres in current lease/permit: _____
 Total acres requested (mark one): Increase _____ Decrease _____ No change from current _____

Please use the following formula to compute area

1. To compute the total area (sq. ft), multiply the width (ft) by the length (ft) of site Parcel 1. The outside length and width of the Parcel **must include your anchors and anchoring system plus any scope.**
2. Divide the area (sq. ft) of Parcel 1 by 43,560, to convert the area from sq. ft to acres.
3. Repeat for each separate Parcel of your proposed farm site.
4. Add the acres of each Parcel to get the total tideland acres for your proposed farm site.
5. Write the amount of Total Acres on the line where indicated.
6. Note that the number of acres must correspond to your farm site maps and drawings.

Parcel ___: $\frac{\text{feet (x)}}{\text{(Width of Parcel)}} \times \frac{\text{feet}}{\text{(Length of Parcel)}} = \frac{\text{square feet } (\div) 43,560}{\text{(Area)}} = \frac{\text{Acres}}{\text{(Acres)}}$

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How many total acres of state-owned tidelands with amendment modifications (add all parcel acres): _____
(Total Acres)

3. Site Plan Map

You must provide a site map showing all parcels on the farm site that are proposed to be modified in the proposed amendment request. Draw an overhead view of the modifications of the farm area parcel(s) and surrounding area showing the following information. Copies of the maps and drawings should be no larger than 8½” x 11” (standard letter size).

Be sure to include the following legend box on all maps and diagrams you provide with your amendment request:

Figure No. and Title
Applicant Name (Business Name)
Waterbody
Area/Region
Today’s Date

- Draw the boundaries of each parcel and clearly label all corners (NE, SE, SW, and NW). Indicate in feet, the distance between corners of each parcel and all in-water structures and anchoring systems. Be sure that all anchoring systems and anchor scope are inside the farm boundary.
- Indicate acres of each parcel. The total area should correspond to the total acreage you are proposing to use for your farm.
- Indicate and label all equipment and support facilities including dimensions in feet that you propose to use within the modified farm area boundaries (i.e. grow-out rafts, longlines, buoys, work rafts, docks, processing rafts, caretaker facilities, etc.).
- Indicate areas of eelgrass beds (intertidal culture or hardening), and kelp beds (subtidal zone).
- If applicable, indicate fuel and chemical storage.
- Draw in nearby anadromous (i.e. salmon) streams. A Catalog of Anadromous Streams can be obtained from a local Fish and Game, Division of Habitat and Restoration office or via the web at: <http://www.sf.adfg.state.ak.us/SARR/AWC/index.cfm/FA/maps.interactive>.
- Indicate major natural and man-made features on or proposed for the site.
- Indicate the bottom characteristics (sand, mud, silt, clay, bedrock, cobble, shells, rockweed, algae/seaweed).

E. REQUEST FOR NEW FLOATING PERSONNEL/CARETAKER HOUSING (if applicable)

1. Your proposed floating personnel/caretaker housing is located on (mark one) a leased site ___ or new acreage ___
2. The proposed personnel/caretaker housing size will be: ___ (width) ___ (length) ___ (height)
(Please attach cross sectional diagrams/drawings with labels clearly showing the personnel/caretaker housing.)
3. What would be the maximum number of people housed per day? _____ (Needed for USACE)
4. Will there be any sewage discharge from any the personnel/caretaker housing? **Yes** ___ **No** ___
(Note: To ensure that your growing area can meet water quality standards and be classified by Alaska Department of Environmental Conservation (ADEC), no sewage discharge from a facility will be allowed within 300 feet from the boundary of a ADEC classified growing area. All other discharges will be evaluated separately by ADEC.

A personnel/caretaker facility will add \$425.00 to your Department of Natural Resources annual fee. You may stay a maximum of 14 consecutive days at your site on state-owned uplands or tidelands without applying for personnel/caretaker housing.

F. REQUEST FOR NEW UPLAND PROPERTY (if applicable)

1. If you are applying for new **state owned uplands for support facilities**, how many total upland acres are you applying for? _____ (total upland acres).
2. Do you currently lease upland property adjacent to, or near, the current farm site conjunction with your proposal?
Yes _____ **No** _____
3. **If Yes**, attach a copy of ownership deed or lease.
4. If you are the adjacent upland owner, are you applying for a preference right under 11 AAC 63.040(f)?
Yes _____ **No** _____
5. Please provide names and addresses of upland owners on each side of your proposed farm site. **This information may be obtained through borough/city property tax records, state, or federal land records.** Note: all adjacent upland owners within one-half mile on each side of your proposed farm site **must be notified.**

UPLAND OWNER(S)

ADDRESS

UPLAND OWNER(S)

ADDRESS

6. Are you proposing to use an outhouse and septic systems on the upland property? Yes _____ No _____
Note: Outhouse and septic systems must maintain a minimum 100-foot horizontal separation distance from surface waters and a minimum 4-foot vertical separation distance from the high ground water table. Additional information may be required by DEC depending on the type and complexity of the wastewater system proposed. Contact the DEC Shellfish Program Coordinator at (907) 269-7638.

G. ALASKA COASTAL MANAGEMENT PROGRAM CERTIFICATION (if applicable)
(For DNR, Division of Coastal and Ocean Management)

Your proposed amendment modification may or may not require another review with the standards under the Alaska Coastal Management Program (ACMP). If your proposed amendment increases or you are proposing new acreage, an ACMP review would be required. If you believe your proposed amendment modifications are consistent with the ACMP standards, complete the certification statement below.

H. APPLICATION SIGNATURE BLOCK

**AQUATIC FARM AMENDMENT SIGNATURE AND THE
ALASKA COASTAL MANAGEMENT PROGRAM CERTIFICATION STATEMENT**

The information contained in this aquatic farm amendment request form is true and complete to the best of my knowledge. I certify that the proposed activity complies with, and will be conducted in a manner consistent with, the Alaska Coastal Management Program.

This certification statement does not provide authorization necessary to sell my product. I understand I must separately apply for and hold a Growing Area Certification and a Harvesters Permit from the Department of Environmental Conservation.

Printed Name _____

Signature of Lessee/Permit Holder _____ **Date** _____

- I have enclosed the Amendment Request Fee of \$100 for individuals or \$200 for corporations
- I have enclosed the Alaska Fish and Game Survey Fees of either \$2000 for Inter-tidal or \$5000 for Sub-Tidal